

Teacher Routines: Preparing to Use Accelerated Math

Follow these steps to prepare for the first day using Accelerated Math in your classroom.

Master the Basics of Accelerated Math

- Designate a computer for Accelerated Math use and install a laser printer and scoring software.
- If scanners will be used, click on the Accelerated Math Client Application Installers link and download the AccelScan application on computers used for scanning.
- If Renaissance Responders or NEO 2 will be used, click on the Renaissance Responder Client Application Installers link on computers that will be connected to a receiver.
- Learn how to use the Assignment Book page to assign objectives, print assignments, score or rescore work, and review reports.
- Review the *Accelerated Math Software Manual* in the Resources section for specific software instructions.
- Learn how and when to use practices, exercises, regular tests, and diagnostic tests by reviewing *Types of Accelerated Math Assignments* in the Resources section.
- Learn how and when to use key Accelerated Math reports, especially the TOPS, Status of the Class, and Diagnostic Reports. Review the *Accelerated Math Software Manual* for report descriptions and printing directions.
- Review the Library Guides, which are linked on the Library Detail page, so you are familiar with the objectives and types of problems students will encounter.

Set up Your Assignment Book(s)

- Create an objective list in your Assignment Book. To get started quickly, choose the default order objective list or a list already created for your grade by the district.
- Assign one objective to students and print their first practice assignment. Until you're comfortable with Accelerated Math, assign one objective at a time to control the pace of student work.

Plan Classroom Routines

- Plan routines for these key activities: organizing materials, scoring assignments, discussing TOPS Reports, taking tests, and getting and giving help.
- List the steps for these routines on handouts for students or post signs in your classroom.
- Take time to teach students how to work independently and use the Accelerated Math program efficiently. Review *Student Routines* in the Resources section for a schedule to help you plan what and when to teach during the first few weeks of using Accelerated Math.

Introduce Students to Renaissance Home Connect

If your students will have access to Renaissance Home Connect, give students their login information. Encourage students to score current assignments and begin work on their new assignments. Also encourage students to share their progress with parents.

Access the Renaissance Training Center

For self-guided tutorials and practical tips for using your Renaissance products, explore online QuickSessions and On-Demand sessions available 24/7. Also, sign up for prescheduled Webinars for remote software and implementation training. Get started by creating an online account today at <http://www.renlearn.com/training>.